



MSU Extension Personnel

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Title: **TRIBAL HEALTHY HOMES PRACTITIONER**
Position # ED0903
Location: Extension Education, Montana State University, Bozeman, Montana
Start Date: Immediately

General Information: Montana State University Extension Housing and Environmental program is in the Department of Education, located on the MSU campus in Bozeman, Montana. This position is a part of the Montana State University Extension Housing and Environmental Health Program, funded by the United States Department of Housing and Urban Development. This program will provide home assessments, as well as training and technical assistance to agencies and tribes throughout Montana and other states.

Duties and Responsibilities: This position is responsible for creating and implementing a program for pre-intervention home assessments to include radon, mold, dust and other "Healthy Homes" testing on the seven Montana Native American Reservations (Blackfeet, Crow, Flathead, Fort Belknap, Fort Peck, Northern Cheyenne and Rocky Boy), and on other lands throughout the nation. Also responsible for creating a baseline of environmental tests in native communities to establish future Tribal Healthy Homes training programs as well as a baseline of environmental risks and the health problems they may cause. Specifically, the Practitioner will:

- Create program of evaluation and assessment of homes in the Native communities and education for the residents by inspecting their home for mold, dust, radon and other "Healthy Homes" issues.
- Coordinates with Native American populations and governing agencies to develop the relationships necessary to implement the Healthy Homes project on the reservations and other tribal lands. Independently pursues contacts within the community to establish relationships and build an element of trust.
- Works to develop contacts on the reservations and other tribal lands to identify qualifying participants by talking to various agencies and offices such as the Indian Housing Authority and health authorities to determine people who might be interested in having their home evaluated.
- Creates and implements educational mitigation programs for the participants, and will discuss results of the assessments with participants. Education programs will include assessment of needs of the participants to determine the best training approach.
- Develop training/educational program in order to teach occupants on environmental risks, how those risks affect the health of occupants and how to mitigate those risks in order to have a healthier home.
- Compiles data and other information to produce evaluation and impact data for the grant results.
- Position requires frequent night and weekend work, frequent travel throughout the state of Montana, and occasional travel to other states. Position also requires using a variety of teaching methods, and handling and operating a variety of demonstration and educational equipment.
- Must possess, or be able to obtain, a Montana driver's license or have other means of reliable transportation.

Required Qualifications

- Bachelor's degree or higher in Environmental Science, Building Science, health-related field, or Education.
- Demonstrated evidence of working with residential environmental health issues.
- Experience in creating and implementing an educational program to be received by a wide variety of audiences, and one-on-one
- Experience helping diverse groups and individuals work together to accomplish common goals

Preferred Qualifications

- Work or experience with Native Americans and/or ethnic groups.
- Demonstrated ability to use diagnostic equipment such as that used to detect mold, radon, lead-based paint, etc. Please list equipment used.
- Experience in conducting home assessments by evaluating evidence of potentially hazardous substances in the home.
- Knowledge of customs, practices and governance of Native American Tribal groups and/or current socioeconomic, housing and health issues affecting Native American communities.
- Knowledge of and/or experience using residential environmental survey such as those created by the American Lung Association and HUD

The successful candidate will have demonstrated knowledge and skills in the use of computers for data compilation and evaluation, and for dissemination of educational information, educational programming and management; successful experience providing training, assessment and/or technical assistance with diverse groups of people; demonstrated ability to successfully perform under strict deadlines; will possess excellent human relations skills, including effective written and oral communication abilities; evidence of using good judgment in difficult and sensitive situations; possess the ability to be flexible and innovative in building relationships and programs in order to respond to the changing needs of people across Montana, and the Native American reservations. The successful candidate will also have a familiarity with multi-cultural and different socioeconomic audiences, an interest in working with people from diverse and disadvantaged backgrounds, and a commitment to the principles of Equal Opportunity, and diversity/pluralism.

CONDITIONS AND BENEFITS: This position is a grant-funded 12-month, professional position with Montana State University Extension. Benefits include TIAA-CREF, coverage for health and life insurance, Social Security, Worker's Compensation and Unemployment Compensation. **MSU may conduct a criminal history records check on any applicant.** The University will not employ persons whose criminal and/or employment history suggests they may pose a significant risk to youth, faculty, staff or university property.

GENERAL INFORMATION: This position is administratively responsible to the Housing and Environmental Health Specialist, MSU Extension. For further specific information regarding the position responsibilities, please contact:

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Phone: (406) 994-3451
E-mail: mvogel@montana.edu
<http://msuextension.org>

Application Procedure: Screening of applications begins **August 4, 2009**, and will continue until a suitable candidate is hired. To apply, submit the following with the position number and/or title of the position:

- Respond, on a separate sheet(s) of paper, to the above required AND preferred qualifications by summarizing how your work experience and training related to each of them. Specific examples should be included when possible to aid the search committee in evaluating your qualifications.
- Provide current resume listing present and past work experience.
- Provide a list of at least three supervisory professional (not relatives) references. For each reference provide reference name, organization name, daytime phone number as well as dates of work with reference.
- Criminal information sheet (<http://www.montana.edu/aaxms/crimchck.html>); and
- Advertising tracking form (<http://www.montana.edu/aaxms/aptrack.html>).

Submission of items above in electronic form is encouraged (Word, WordPerfect or PDF). A signed letter of application must also be sent by mail in order to assure receipt of original signature. Send files as attachments to julia.heard@montana.edu. Paper documents may be sent to:

Julie Heard, Personnel Associate
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ADA/EO/AA/VETERAN'S PREFERENCE: In compliance with the Montana Veteran's Employment Preference Act, MSU provides preference in employment to veterans, disabled veterans, and certain eligible relatives of veterans. MSU makes accommodation for any known disability that may interfere with an applicant's ability to compete in the hiring process or an employee's ability to perform the duties of the job. To claim veteran's preference or request accommodation, contact Human Resources/Affirmative Action, Hamilton Hall, MSU, Bozeman MT 59717-2430; 406-994-2042. MSU's Affirmative Action Non-Discrimination Policy and Procedures are on the Web at www2.montana.edu/policy/affirmative_action/.

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